

**GOVT OF NCT OF DELHI  
OFFICE OF THE MEDICAL DIRECTOR  
GURU TEG BAHADUR HOSPITAL  
DILSHAD GARDEN, DELHI-110095**

No. PA/DMS(A)/GTBH/2025/508-11

Dated: 01-12-2025

To

The Principal, UCMS  
GTB Hospital Campus  
Dilshad Garden, Delhi - 95

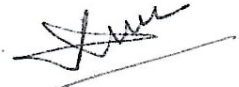
Subject: - Urgent implementation of e-office module.

Sir,

It is hereby instructed that all the staff, UCMS (teaching/non-teaching), Officer/Officials who have not created their Govt. ID for e-office and other digital services of Government should generate their government ID forthwith, as UCMS is under H&FW department, GNCTD. As per directions of Chief Secretary of GNCT of Delhi, all offices are mandated for strict compliance to usage of e-office for files and other communications..

In case of any difficulty in this regard, please contact Mr. Gaurav Singh , TO (IT), Mobile Number - 7701982416, Room No. 131, First Floor, Old Building (GTBH).

This matter should be treated as Most Urgent & Time Bound, as monitoring is done by the Chief Secretary, Delhi.



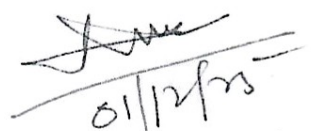
**(Dr. Vinod Kumar)**  
Medical Director, GTBH

No. PA/DMS(A)/GTBH/2025/508-11

Dated: 01-12-2025

Copy to: -

1. PS to AMS (A), GTBH
2. PA to HOO, GTBH
3. Sh. Gaurav Singh, DPA- to upload the same on website of GTBH.



**(Dr. Vinod Kumar)**  
Medical Director, GTBH