

**GOVERNMENT OF NCT OF DELHI
OFFICE OF THE HEAD OF OFFICE
GURU TEG BAHADUR HOSPITAL
DILSHAD GARDEN, DELHI-110095**

No.F.4(85)/Security/GTBH/2025-26/ 1603-10

Dated: 20/7/26

CIRCULAR

Subject: Operationalization of Basement Parking Facility in DEM Building for faculty and staff of GTBH.

It is hereby informed that the basement parking facility in the DEM Building, earmarked for parking of vehicles belonging to the staff of Guru Teg Bahadur Hospital (GTBH), has been made operational with immediate effect. The parking area has an approximate capacity to accommodate 20-25 four-wheelers, in addition to two-wheelers.

All concerned staff are requested to park their vehicles only in the designated parking area and strictly adhere to the instructions issued by the Security Branch from time to time. Parking of vehicles outside the earmarked parking spaces or in a manner causing obstruction to vehicular movement, pedestrian access, or emergency services shall not be permitted.

MOI/c (Security) shall ensure round-the-clock security arrangements, regulate the entry and exit of vehicles, and maintain proper discipline and security in the parking area.

This issues with the approval of the Competent Authority.


(KRIPA NATH JHA)
HEAD OF OFFICE, GTBH

No.F.4(85)/Security/GTBH/2025-26/ 1603-10

Dated: 20/7/26

Copy for information:

- 1) PA to MD, GTBH.
- 2) PA to HOO, GTBH.
- 3) PS to AMS (A), GTBH.
- 4) PA to AMS (Estate), GTBH.
- 5) All HODs/Units, GTBH - with the request to circulate the contents of this circular among all officials under their administrative control.
- 6) Notice Board/Guard File.

Copy for information and necessary action:

- 1) MOI/c (Security), GTBH - for ensuring necessary round-the-clock security arrangements and compliance.
- ✓ 2) EDP Cell, GTBH - with the request to upload the circular on website of the GTBH.


(KRIPA NATH JHA)
HEAD OF OFFICE, GTBH