



**GOVT. OF NCT OF DELHI
GURU TEG BAHADUR HOSPITAL
DILSHAD GARDEN, DELHI-110095**

No.PA/DMS(A)/GTBH/2026 Dated: 25.03.26

CIRCULAR

Sub: Mandatory implementation of e-office in GTB Hospital.

Ref. to previous circular of this office vide no. PA/DMS(A)/GTBH/2025/758-768 dated 22/05/2025 and circular F.31/IT/E-OFFICE/H&FW/2024/sshfw1/698-703 dated 27-06-2025 of Health & Family Welfare Department, Govt. of NCT of Delhi, it is directed that there will be mandatory usage of e-office in the hospital.

The files related to **newly recruited staff, RTI, PGMS, as well as other miscellaneous** subject of the branches are to be moved through e-office mode only. No files will be accepted in offline mode.

Strict compliance of the order is anticipated. Punitive actions will be initiated in case of non-compliance.

Digitally signed by
Abhishek Kumar Mishra
Date: 25-03-2026
13:20:07

**(Dr. ABHISHEK MISHRA)
DMS(A), GTBH**

No. PA/DMS(A)/GTBH/2026/ Dated:25.03.26

Copy to: -

1. PA to MD, GTBH
2. All HODs
3. PA to All AMSs
4. N.S. (offg.) GTBH
5. DDO, GTBH

6. S.O. (E-I, E-II, E-III, E-IV)

7. TO (IT), GTBH with direction for upload the same to the website of GTBH