

**GURU TEG BAHADUR HOSPITAL
(GOVT. OF GNCT OF DELHI)
DILSHAD GARDEN, DELHI-110095
(TELECOM BRANCH)**

F.No.4/Tele/ Misc. matters/ GTBH/2026// 5709-11

Dated:- 07/5/2026

CIRCULAR

Sub:- Submission of contact details for telephone directory and essential contact numbers for Hospital Directory.

With reference to office letter no.F.45/Disaster Management plan/A&E/GTBH/2026/518-19 dated 21.04.2026 (copy enclosed) regarding on the subject cited above, it is informed that the updated list of Heads of Departments (HODs) and key administrative personnel of GTB Hospital along with Emergency Extension Numbers, updated intercom and direct line numbers for all Departments and Wards for Hospital Directory.

In this regard, all HODs and key administrative personnel, Senior Doctors, Nursing Superintendent, Senior Nursing Staff and Senior Paramedical Staff are requested to furnish their updated contact details to the Telecom Branch for preparation of an updated telephone directory and essential contact number for the Disaster Management plan.

The details to be provided in the following format:-

Sr. No.	Name	Designation	Official/Office Number, intercom and direct line number	Present place of posting	Office Address	Home Address

All concerned are requested to submit the above information to the Telecom Branch, GTBH, at the earliest. This may be treated as **MOST URGENT**.

This issues with the prior approval of AMS (Telecom), GTBH


Dr. Sharad Verma
MOI/C (Telecom)

Copy to:-

1. All Concerned Officers of GTBH Hospital with the request to submit aforesaid details for preparation of an updated telephone directory and essential contact number for Hospital Directory.
- ✓ 2. The TO (IT), GTB Hospital with request to upload the same on Hospital's Website.
3. Notice Board.