GOVT. OF N.C.T. OF DELHI
OFFICE OF THE MEDICAL DIRECTOR
GURU TEG BAHADUR HOSPITAL
DILSHAD GARDEN, DELHI-95

F. 3 / PS / GTBH / 2026-27 / GPR-155/48/146

Date:

Notice for invitation of Quotations

It is brought to the notice of all concerned firms that GTB Hospital is in need of following items urgently as mentioned below.

S. No.	Name of Item & Description	Quantity required
1.	**Hiring Monochrome Laser Printer, Cartridge & speed of printer 10 PPM for 01 month, extendable up to 3 months**	**40 nos.**

As mentioned above interested vendors/manufacturers may apply for the same by submitting quotations for standard quality items in sealed envelope addressed to MD, GTB Hospital, Dilshad Garden, Delhi-95 at the earliest, maximum up to 7th day of publication of the notice.

General Terms & Conditions: -

1. Rates should be valid for a period of 90 days from the date of generation of quotation.
2. The intending bidder should quote the rates inclusive of all expenses, charges, taxes, duties, transportation, packing and forwarding, freight, insurance, etc. i.e. all "Inclusive" with delivery up to GTB Hospital, Dilshad Garden Delhi-110095.
3. Payment: Payment will be made as per rule.
4. Quantity: MD GTB Hospital reserves the right to vary in quantities and omit items at the time placement of purchase order in exceptional circumstances.
5. Delivery: Item is to be delivered at the GTB Hospital within 05 days from the date of issue of Supply Order. After this period, a penalty shall be levied as 2% of total cost per item per day and maximum up to 10% of value of order.
6. Item should be of standard quality & substandard item shall be rejected on inspection at arrival or subsequently whenever report comes to notice.
7. No payment shall be claimed by the supplier for substandard item.
8. The quotation should exhibit following points:-
   - Reference no. of the quotation.
   - Date and validity period of quotation.
   - Valid license number.
   - GST Registration number.
   - Make & Model of the item with month of manufacturing & expiry month indelibly written.
   - MRP of the item clearly mentioned and price quoted should be lower than MRP.
   - Declaration that no blacklisting/ debarred/ pending enquiry by any government agency or PSUs.
   - An undertaking that the same item with same specifications was not supplied to any other government hospital with the rate lower than this.
   - Quality Certificate of the items.
   - Delivery of the items to the hospital pertains to the vendor & billing/invoice procedure is to be followed as per Govt. protocol.
   - Last date of delivery of supplies against the supply order should be within 5 days from the date of issue of supply order.

This issue with the prior approval of Worthy Medical Director GTBH.

HOD (Next-Gen e-Hospital)

1. PS to MD for information
2. Guard file