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To obtain a Disability Certificate, individuals can enquire at Room 139 regarding eligibility and feasibility based on Aadhaar documented residential district and type of disability.

### Steps to Obtain a Disability Certificate:

#### **Registration:**

Register online at SWAVLAMBAN Portal (<https://www.swavlambancard.gov.in/pwd/applicationnew> )

#### **Visit for Assessment:**

Visit Room No. 139 first floor, emergency block, old building from Monday to Saturday (excluding Gazetted Holidays) with the printout of registration form along with ID, Address proof & Photographs to schedule for hospital registration and disability assessment.

#### **Assessment Process:**

For orthopedic **cases**: Initial evaluation is done in Orthopedic OPD which includes physical examination, prescribing Investigations such as X-Rays and Physiotherapy evaluation. further evaluation is done by the disability board after obtaining investigation reports approx. 5 days.

For Eye/ENT cases: Physical examination and necessary tests are scheduled in the respective OPDs. Specialized tests such as BERA are referred to other hospitals. Final assessment and certification is completed upon submission of all required reports.

Neurological, neurosurgical and psychiatric **cases are physically** assessed at GTBH. However, cognitive assessment is done at IHBAS, Dilshad Garden which may require 2-3 months and regular follow-ups.

#### **Final Certification:**

Upon completion of assessment, applicants must appear before the medical board with all reports for final certification.

#### **Additional Information:**

Certain cases may require tests from other hospitals such as Guru Nanak Eye Centre/LNJP/IHBAS/CNBC.

As per Gazette Notification by the Department of Empowerment of Persons with Disabilities (Divyangjan), Disability Certificates are issued through the Unique Disability Identity Card Portal (SWAVLAMBAN Portal). No manual disability certificate will be issued.

**Existing manual certificates require digitization into UDID cards to access major benefits**-to initiate the digitization of an existing disability certificate, please adhere to the following steps:

#### **Registration:**

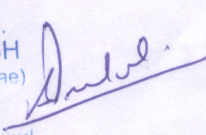
Register for digitization of existing certificate at SWAVLAMBAN Portal.

Visit Room No. 139 from Monday to Saturday (excluding Gazetted Holidays) with the following documents:

1. Printout of Registration form
2. Original disability certificate along with a copy.
3. Original Aadhaar card of the candidate along with a copy.
4. Three passport sized photographs

#### **Verification Process:**

Dr. SEEMA PRAKASH  
Sr. Specialist (Obs. & Gynae)  
Staff Physi  
Guru Teg Bahadur Hospital  
Govt. of NCT of Delhi  
DMC No. 6942





If the original disability certificate was issued from GTBH (Guru Teg Bahadur Hospital), the digitized UDID Card will be issued after verifying the documents with existing records.

In case of certificates issued by other hospitals, it will be sent for verification through the UDID portal. The UDID Card will be issued once the certificate is verified by the concerned hospital.

**Resources:** For a list of designated hospitals and their areas of service, visit <https://depwd.gov.in/latest-notified-guidelines-for-assessing-the-extent-of-specified-disabilities-dated-14-03-2024/>. To view the latest guidelines for assessing disabilities, refer to <https://depwd.gov.in/latest-notified-guidelines-for-assessing-the-extent-of-specified-disabilities-dated-14-03-2024/>

**Disability certificates are issued in respect of disabilities related to following departments**

Name of the Department	Type of disability Covered	Designated Days
Orthopedics	Locomotor disability (Locomotor disability, Acid Attack Victims, Cerebral Palsy, Leprosy Cured Persons, Short Stature/Dwarfism, Muscular Dystrophy)	Wednesday, Friday
Pediatrics	Locomotor disability (Muscular Dystrophy, Cerebral Palsy)	Monday, Thursday
ENT	Hearing Impairment	All working days
Eye	Visually Impaired (Blindness & Low vision)	All working days
Neurosurgery	Chronic Neurological Disorder	Friday
Blood Disorder Disability Board (Pediatrics)	Blood Disorder (Hemophilia, Thalassemia, Sickle Cell Disorders)	Tuesday/ Friday
Blood Disorder Disability Board (Medicine)	Blood Disorder (Hemophilia, Thalassemia, Sickle Cell Disorders)	Tuesday
Psychiatry	Intellectual Disability, Autism Spectrum Disorder	Thursday
Burns & Plastic Surgery	Locomotor disability, Acid Attack Victims	Wednesday/ Saturday
Multiple disability Board	Multiple Disabilities means a combination of two or more types of above said disabilities	Friday

