

GOVT. OF NCT OF DELHI
OFFICE OF THE MEDICAL DIRECTOR
GURU TEG BAHADUR HOSPITAL
DILSHAD GARDEN, DELHI-95

No.F.1-5(49)/JR/E-1//GTBH/2019/9462-9504

Dated: 07/10/19

OFFICE ORDER

Sub: Offer of appointment to the post of Junior Resident (MBBS) on Ad-hoc & Emergent basis

On the recommendations of the Board constituted for appointment of Junior Resident (MBBS) based on interviews conducted on 30.09.2019 in this hospital, the Medical Director, GTB Hospital, GNCTD, is pleased to offer the appointment to the following candidates to the post of Junior Resident (MBBS) on Ad-hoc & Emergent basis for a maximum period of 44 days or till the fresh incumbents join on regular basis, whichever is earlier in the Pay Level-10 of Rs. 56100+NPA+other allowances as admissible under the rules as per the terms and conditions mentioned below:-

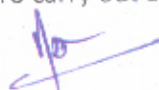
Sr. No.	Name	Category	DMC Regn. No.
1.	Dr. Shalini Kaushal	UR	AF126639
2.	Dr. Amrutiya Pratik Arvind	UR	24325
3.	Dr. Amrit Abhishek	UR	88822
4.	Dr. Eshan Akram	UR	82606
5.	Dr. Saddam Hussain	UR	85600
6.	Dr. Sagar Malik	UR	90139
7.	Dr. Avinash kumar Jha	UR	AF125608
8.	Dr. Shahrukh Asif	UR	AF125415
9.	Dr. Rituraj	UR	21982
10.	Dr. Abhishek Kumar Singh	UR	AF126333
11.	Dr. Harish Yadav	UR	24078
12.	Dr. Parmeet Singh	UR	89402
13.	Dr. Taufique Rahman	UR	AF119462
14.	Dr. Rajat Veer Nagpal	UR	91328
15.	Dr. Rohit Yadav	UR	AF126556
16.	Dr. Ravi Ranjan Kumar Singh	UR	86651
17.	Dr. Micky Roy	UR	AF126250
18.	Dr. Azhar Ali Khan	UR	AF127311

Terms & Conditions:

- Tenure:** For a maximum period of 44 days or till the fresh incumbents join on regular basis, whichever is earlier.
- Pay & Allowances:** Rs.56100 + NPA + other allowances in Pay Level 10.
- House Rent Allowance:** Application for hostel accommodation is optional. The selected candidate may submit application for the Hostel accommodation immediately after their joining, if required. The entitlement for H.R.A. will be as per Govt. Rules. Not abiding by rules and regulation as contained in the allotment letter of hostel accommodation may lead to serious penalty and may cause termination of appointment also.

4. **Past Experience:** The period of service rendered as Junior Resident in Govt. Hospitals/Autonomous Bodies funded by the Govt. prior to this appointment, if any, will be counted while reckoning the tenure as Junior Resident. An undertaking in this regard may be furnished with acceptance letter along with documents proof.
5. **Private Practice:** The Private Practice of any kind whatsoever is strictly prohibited. Besides these, candidates will not work simultaneously as Junior Resident in any other hospital. Breach of this condition will result in termination of appointment.
6. **Medical Examination:** The candidates are hereby directed to appear before the Staff Physician for medical examination within 05 days of joining.
7. **Security:** He/she will be required to deposit hostel security before he/she is allotted the hostel accommodation. The same is refundable.
8. **Registration:** The candidate must be registered / applied for Delhi Medical Council and he/she is required to submit copy of the same. In case of applied for DMC, he/she is required to submit application receipt at the time of joining and there after valid **Delhi Medical Council certificate within 45 days of joining otherwise his/her appointment shall be cancelled.**
9. **Discipline:** He/she will have to wear white coat on duty with the name badge. He/she will not smoke on duty or examining patients.
10. **Certificate:** Certificate of junior residency will only be issued after the vacation of Hostel and submission of **No dues certificate** from all concerned along with leave record.
11. **Residency Scheme:** He/she will work under residency scheme applicable to him/her from time to time.
12. **Leave Entitlement:** The leave admissible to Junior Residents will be 1½ days paid leave for 44 days of service rendered by them and not exceeded to 3½ days of leave for 44 days, without pay, if they wish to avail the same. They will not be allowed any other kind of leave. In case of continuous absence more than 7 days without information to the HOD, the appointment shall be terminated without assigning any reason. *No salary will be paid for any kind of unauthorized absence from duty even in the name of strike.*
13. **The appointment will be further subject to:**
 - (a) The production of certificates of fitness from the Staff Physician, GTBH.
 - (b) He/she will be required to take an oath of allegiance to constitution of India to take solemn affirmation to the Office in the prescribed performa.
14. **Other condition of service will be governed by relevant rules and orders from time to time:** If any declaration given or information furnished by him/her found to be false or if he/she is found to have willfully suppressed any material, facts/information he/she is liable to be removed from service and such other action as Govt. may deemed necessary. He/she is hereby informed that he/she should convey his/her written acceptance in this office within 10 days issue of this letter failing which it will be construed that he/she is not interested to this offer and the same will be treated as cancelled and no further correspondence will be entertained in this regard.
15. While practicing, the appointee doctor is required to prescribe the drugs from EDL in generic form only, and in legible handwriting with stamp (having his/her name). Any violation shall attract termination of service with immediate effect.
16. **Resignation/Termination:** The candidate is required to give 07 days prior notice for resignation otherwise is required to deposit 07 days salary in lieu of the prior notice. In case, further extension is not required, the same may be informed 07 days before the last day of tenure (i.e. 44th day) otherwise 07 days salary may be deposited in lieu of the prior notice. In case of unsatisfactory work and conduct report from the concerned department, the contract appointment shall be terminated and no correspondence shall be entertained in this regard. If termination of services is made due to continue absence of the appointee on disciplinary grounds, 07 days salary shall be deducted from your salary.

17. All the selected candidates shall have to attend a compulsory training on Bio-Medical Waste Management and must contact MOI/c Bio-Medical Waste Management, GTB Hospital (Room no. 355, 3rd Floor) for venue and schedule of the programme.
18. **Attendance:** All the selected candidates shall have to appear before MOI/c Bio-Metric for attendance system (Room no. 304, 3rd Floor).
19. **Master Register:** All the selected candidates shall have to enter his/her full details in the Master Register available with MOI/c Summon Cell (Room no. 309, 3rd Floor).
20. **Security Deposit:** This hospital may withhold 15 days salary as security in r/o Resident Doctors working on ad-hoc basis. This security deposit amount shall be released to the respective Resident Doctors after completion of his/her tenure of residency and submission of No-Dues certificate.
21. **Life Saving Training Course:** Resident Doctors is hereby directed to submit a copy of the training certificate for BLS, ATLS or any other equivalent life saving skills course within 03 days, if any. If no such training has been obtained by the officer, he/she should undergo BLS training organized by this hospital in the Advance Skills Lab, Room No. 372, 3rd Floor, Administrative Block, GTBH and submit proof in this branch at the earliest in the public interest.
22. **Duties of Junior Resident:**
 - I. He will take advice from Senior Resident for guidance and efficient execution of professional care of his patients.
 - II. In OPD, Junior resident will refer the case to the Senior Resident with a short history and physical findings of the case written on the OPD card, if required.
 - III. Junior Resident is primarily responsible for the case allotted to him. Besides, he would have a general idea of all the cases in the ward. As soon as a case is admitted, patient will be examined by the Junior Resident who will complete the case sheet in all details. He will then show the case to the Senior Resident. He/she will see that all necessary investigations are done to time, and entered in the case sheet.
 - IV. In case of acutely ill patients, it is his/her responsibility to show the case immediately to the Senior Resident/GDMO or Specialist for advice.
 - V. He/she will enter the daily follow up of the case in case-sheet. In case of any seriously ill patients, the progress of the case will be recorded every time the patient is examined.
 - VI. On admission days, Junior Residents will be physically present on duty in Emergency Department as per duty roster and will not leave the Deptt. unless permitted by the Senior Residents/GDMO/Specialist on duty in the Emergency Deptt. and his/her substitute has arrived or attending to cases admitted there.
 - VII. On other days, the Junior Resident on duty should be present in the wards allotted to them.
 - VIII. On Sundays and Gazetted holidays, Junior Residents will perform the duty according to roster prepared by the Unit or Sister Unit.
 - IX. Night Emergency duty in ward (from 21.00 to 09.00 next day), Junior Residents from each unit/sub unit will be on emergency duty in the night for the respective unit's in addition to one Junior Resident staying in the Emergency Department. The Junior Resident on night call will apprise himself by direct contact with the Senior Resident who needs special attention.
 - X. Requisite forms for laboratory and X-ray investigations should be filled in the previous evening with full clinical notes for routine cases. In Emergency, it should be done immediately. The reports of investigations should be collected in time to be useful.
 - XI. To carry out any other duties as assigned by the Senior Resident/Head of Unit.



23. Original documents required at the time of joining:

Sr. No.	Documents Required
1.	6 passport size photographs
2.	X pass Certificate
3.	All MBBS Mark sheets
4.	Attempt Certificate
5.	Internship Completion Certificate
6.	MBBS Degree
7.	DMC Registration
8.	Caste / EWS Certificate, if any
9.	Experience Certificate, if any
10.	Identity proof viz. Aadhaar Card, Voter ID card, Driving license, passport etc.

The candidate is required to report for acceptance of offer of appointment within 07 days after issuance of the offer letter in the room no. 331 (Estt.-1), 3rd Floor, Administrative Block, failing which offer of appointment will stand cancelled/withdrawn suo-moto considering that the candidate is not interested. No claim or request for extension of period to join will be entertained after the cancellation of offer of appointment.

AMS (ADMN.)/HOO

No.F.1-5(49)/JR/E-1//GTBH/2019/ 9469-9504

Dated: 07/10/19

Copy forwarded to:

1. Sr. PA to the Director, Directorate of Health Services, Karkardooma, Delhi-110092 with the request to upload the same on website of the Health & Family Welfare Department, GNCTD.
2. Sr. PA to the Medical Director, GTBH, Dilshad Garden, Delhi-110095.
3. PA to the Addl. Medical Supdt. (Admn.), GTBH, Dilshad Garden, Delhi-110095.
4. All HODs, GTBH, Dilshad Garden, Delhi-110095.
5. Doctors concerned with the direction to appear before Staff Physician (Male/ Female) Room No. 139, 1st Floor, GTBH within 05 days of acceptance of offer letter for Medical examination.
6. Staff Physician (Male/ Female), Room No. 139, GTBH.
7. Warden JRD Hostel, GTBH.
8. MOI/C, EDP Cell GTBH, Room No.131, 1st Floor with the request to upload the same on hospital website.
9. MOI/c, BMW, Room No. 355, 3rd Floor, GTBH.
10. MOI/c, Summon Cell, Room No.309, 3rd Floor, GTBH.
11. MOI/c, Biometric Attendance, Room No. 304, 3rd Floor, GTBH.
12. MOI/c, General Branch, Room No.336, 3rd Floor, GTBH for issuance of Identity Card.
13. Sr. Account Officer, Room No. 320, 3rd Floor, GTBH.
14. Incharge, Advance Skills Lab, Room No. 372, 3rd Floor, Administrative Block, GTBH.
15. Notice Boards, 3rd Floor, GTBH.

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